

MATSG-22 FLIGHT STUDENT ORIENTATION GUIDE



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This guide belongs to: _____

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MATSG-22 MISSION:

Represent the Commanding General, Training Command, in enabling Marine aviation training through Service advocacy and administrative support, while reinforcing Marine Corps values, principles, and competencies, in order to forge future Marine aviators for the Fleet Marine Force.

MATSG-22 COMMANDER'S INTENT:

Establish and foster close working relationships across Marine Corps Training Command, Naval Air Training Command, Air Education & Training Command, and other MATSGs; liaise with the Fleet Marine Force and Fleet Replacement Squadrons to ensure training remains relevant for the operational forces.

MESSAGE FROM THE COMMANDING OFFICER:

On behalf of the Marines and families of MATSG-22—WELCOME ABOARD!

We are confident that you will find your time with MATSG-22 both challenging and rewarding. In this unique training environment, MATSG-22 exists to advocate for you, your family, and for the needs of the Marine Corps. For your part, personal and family readiness will serve as critical enablers to the mission. As a team, we must take care of ourselves, our families, and each other so that we can achieve “excellence” in the pursuit of our mission to create Marine aviators.

Again, welcome aboard...your fellow Marines and their families look forward to meeting and serving with you...

Semper Fi,

Marshall & Renessa Denney

PURPOSE OF THIS GUIDE

Welcome to Marine Aviation Training Support Group 22, Naval Air Station Corpus Christi. The purpose of this packet is to provide general guidance and situational awareness in order to make your transition here as smooth, safe, and efficient as possible. Use this information to ensure that you arrive at MATSG-22 ready to train and pursue your wings. The following should be considered guidance only, and does not supersede command SOP. For more specific guidance or clarification, do not hesitate to contact us.

CHECK-IN PROCEDURES

Reporting: Report in Service "A" to the MATSG-22 Headquarters (Bldg 3).
Preferred time for check-in is 0800.

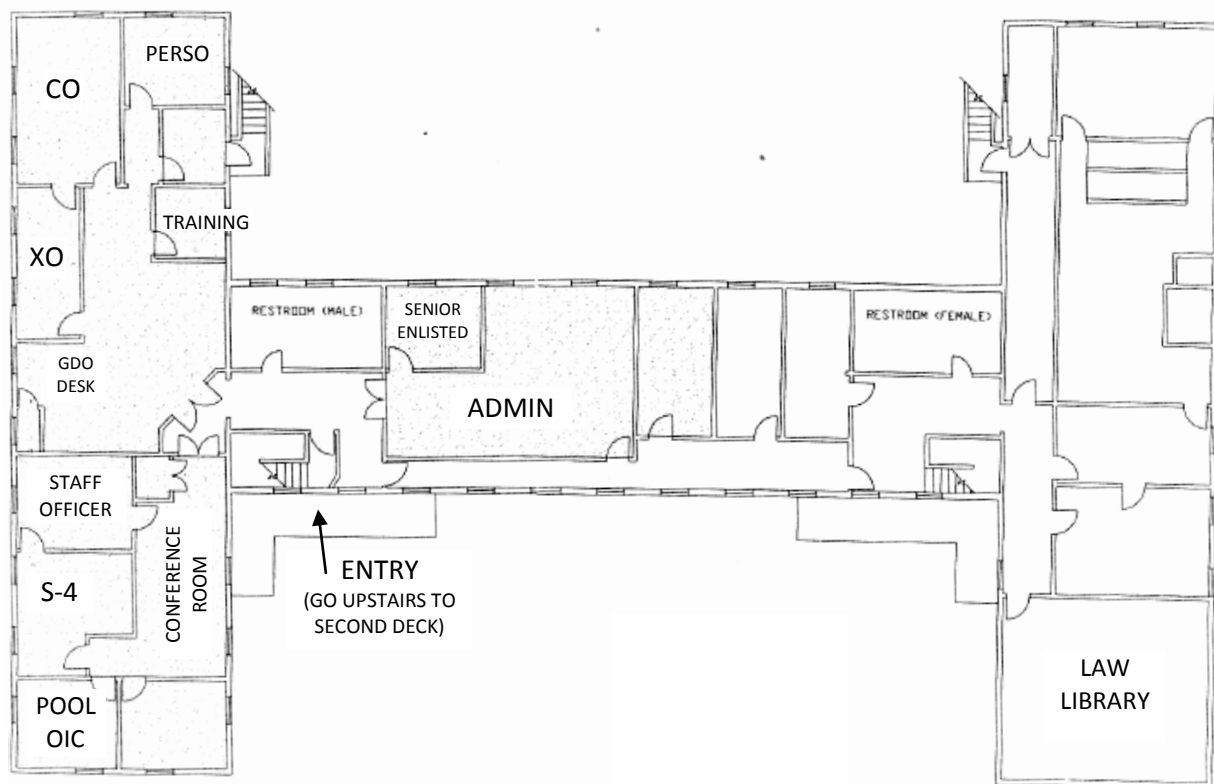
320 5th Street SE Suite 200
MATSG 22, NAS
Corpus Christi, TX, 78419

Check-In Sheet Gouge

All personnel reporting to MATSG-22 will receive a check-in sheet from the Admin Shop. It is your responsibility to complete this sheet within 5 working days. The following information is to help you complete this in a timely manner.

S-1:	The admin shop will be your first stop upon reporting in. Bring: Web orders, original orders, OQR, and any travel claim receipts.
Pool OIC:	Report to student pool office to be placed on pool roster. Fill out a personal bio sheet on the computer.
Inspection:	The Staff Officer will complete your Alphas inspection. Get a haircut!
S-3:	Training Chief Bring: PT Gear for weigh-in and any motorcycle documents.
S-4:	Supply Chief Bring: \$20 for unit patch and coin.
External Agencies (second page):	Check in with Training Wing 4 at Bldg 1824. Bring the TW-4 check-in sheet with you as you visit all external agencies.
XO/CO:	The pool OIC will schedule you for an in-brief with the MATSG-22 Commanding Officer and Executive Officer. Be sure that you have your check-in sheet complete and bring it to the brief.

Once the check-in sheet is complete, make 2 copies. The original will go to admin, one copy will go to the Pool OIC, and one copy you will keep.



MOL Setup

- Ensure that your MOL information is complete and up-to-date.
- Check that your cell phone number is correct.
- Check home phone number. If you don't have one, put in all zeroes.
- Work number: use 361-961-0065 for the GDO, or as appropriate.

Training Wing 4 Briefs

- The Pool OIC will schedule you for TW-4 in-briefs the week after you check in.
- Briefs go Tuesday through Thursday, 0730-1600, in Bldg. 1824. Uniform: Flightsuits.

MARINES AWAITING TRAINING PROGRAM

Weekly Training Schedule

Training schedule will be posted weekly on the Pool OIC office door. An example weekly schedule is below, but this will frequently be updated based on special events and training requirements.

	Monday	Tuesday	Wednesday	Thursday	Friday
0700					
0730	FOD WALK	PT	PT or MCMAP	PT	PT or MCMAP
0800	PT or MCMAP				
0830					
0900					
0930					
1000	Primary Prep Advanced Prep	PME Briefs	Primary Prep Advanced Prep	PME Briefs	Primary Prep Advanced Prep
1030					
1100					
1130					
1200					

PT/MCMAP

PT will meet at the E Street basketball gym lobby in green-on-green PT gear. MCMAP will be based on instructor availability.

PME Classes

This period is used to fulfill Marine Corps annual training required classes. You may be assigned a topic to instruct the rest of the pool on. Occasionally we will have guest speakers during this time to instruct on relevant professional topics.

Primary Prep

These classes go three times per week and are for all students awaiting primary class-up. Each class is taught by a primary complete student. The goal of these classes is to provide relevant instruction and training to ensure that all students are as prepared as possible when they join the squadron. Class topics include subjects such as study skills, checklists, emergency procedures, T-34c systems, course rules, use of publications, practice briefs and squadron tours. Show up with all issued primary publications and a ready-to-learn attitude in order to gain the most from this time.

Advanced Prep

This time is set up as a “study group” atmosphere, where winged aviators in the pool mentor those students moving on to advanced training. Class structure is more fluid, set up for students to ask each other questions, trade study techniques and discuss lessons learned. Class then breaks up into community-specific groups, allowing students to get more in-depth in the pubs for their upcoming syllabus.

STUDENT POOL PROCEDURES

Uniform

Wear cammies for all duties in and around the MATSG building. Only wear a flightsuit if you are going to Training Wing 4 briefs or doing an activity in the sim building or the flight line.

Duty

Group Duty Officer is staffed by students in the pool. Duty roster is posted on the Pool office door. Be sure to read the duty binder before the day you are standing. Duty turnover happens every day at 0730 with the XO. Duty standers for Saturday and Sunday watches will attend duty turnover Friday morning to be briefed by the XO. Duty uniform is cammies.

Annual Training

In accordance with Marine Corps annual training requirements, there are several on-line and seminar courses that must be completed. The list of courses is enclosed in Appendix E. For the courses at the top, grab an annual training binder in the pool office and read the required sections. Complete the remaining courses on MarineNet. Computer issues can usually be resolved by using one of the computers in the MATSG building. You will not be allowed to class up or take leave before turning in annual training.

Leave

Arrive at MATSG-22 ready to train. As such, if you must take leave it is preferred to take it en-route while traveling to Corpus Christi. Leave requests will not be approved until your check-in sheet and annual training are complete. Your first priority is preparation for training, so you must demonstrate a level of studying proficiency before leave requests will be approved. For pre-primary students, be prepared to recite all T-34c ground emergency procedures. Discuss possible leave plans with the Pool OIC and submit requests to him on MOL.

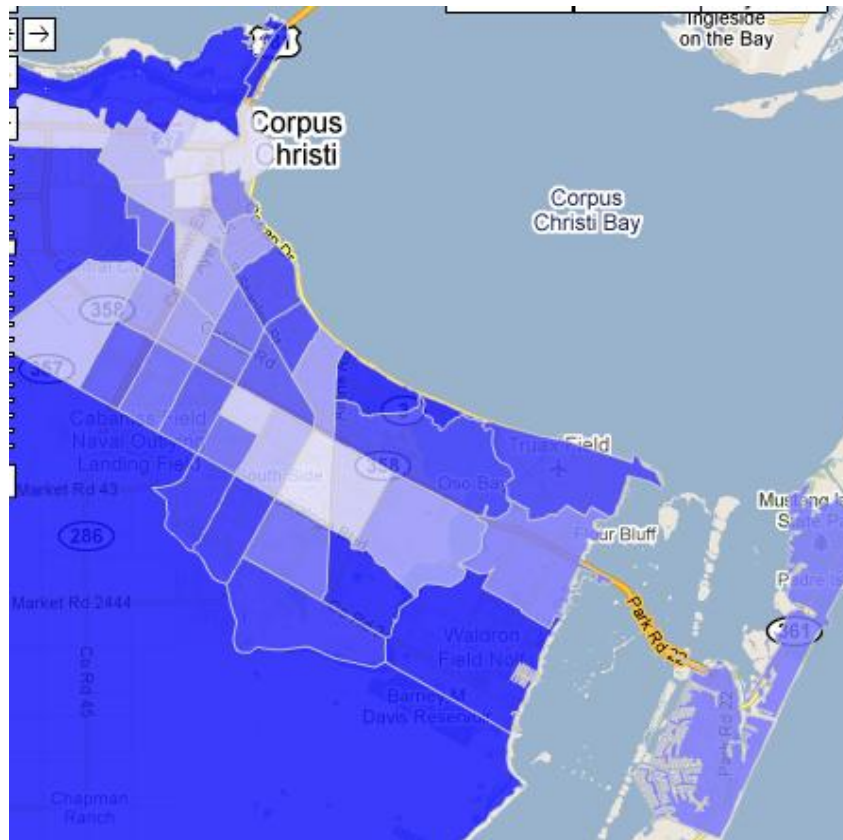
Liberty

The liberty limit for normal weekdays is an 80-mile radius from NAS Corpus Christi. The liberty limit for weekends is a 300-mile radius. The cities of Houston, Austin, and San Antonio all fall within this limit.

Corpus Christi is a beautiful and fun place, but it also has known areas of drug and gang activity. Be smart when you go out, have a buddy, have a plan, and be aware of your surroundings. Be extremely careful with alcohol and ALWAYS have a designated driver. If you find yourself in a compromising situation, do not hesitate to call a friend, the GDO, or any member of the chain of command for a ride. If any emergency situation does occur, take necessary on-scene actions, and then notify the GDO. If the GDO is unreachable, inform the MATSG-22 XO or Safety Officer. Keep calling until someone is informed.

Off-Limits Areas

Use common sense when choosing places to spend time while on liberty. The diagram below shows areas of Corpus Christi in terms of crime rate (darker is safer). Note the light-colored areas in the north-western part of town. In general, try to avoid businesses that specialize in “adult entertainment”, “smoke shops” or any time you get a sensation that you are not in a reputable area.




The following establishments are specifically off-limits as per the
Armed Forces Disciplinary Control Board:

Adult Video	7430 Interstate-37
Los Amigos	3117 Morgan Ave.
Club Midway	4701 Kostoryz Rd.
Entourage	227 N. Water St.
Party Place Cabaret	4842 Leopard St.
Club Hypnotic	2001 Saratoga Blvd.
Gina's/Fox's Den	1531 S. Staples St.
Club One	323 North Chaparral St.
Hot Shots Billiards and Games	4951 Ayers St.

TRAVEL TO MEXICO IS PROHIBITED.

MOVING TO CORPUS CHRISTI

Driving Directions

<u>From the Corpus Christi Airport:</u> - Go towards the Airport Exit on International Blvd - Turn right on service road - Take the TX-44 ramp; merge on TX-44 - Take the TX-358 exit; merge on TX-358 - Take the SOUTH PADRE ISLAND DR/SPID exit (Look for NASCC-CCAD sign) - Directions continued below (From SPID)	<u>From Portland:</u> - On US 181 travel toward Corpus Christi - Merge into I-37 - Follow the I-37 signs until you see signs for NAS-CCAD/286 - Directions continued below (From SPID)	<u>From San Antonio:</u> - On I-37 merge onto TX-358 - Take the SOUTH PADRE ISLAND DR/SPID exit (Look for NASCC-CCAD sign) - Directions continued below (From SPID)
<u>From South Padre Island Drive:</u> - Continue on South Padre Island Drive/SPID approximately 15 miles - Exit on NAS Dr; continue on NAS Dr to NASCC South Gate entrance - After passing through gate, continue straight on Lexington Blvd - At the first stop sign, take a left on to Avenue "D" - Take the first right on to Fifth St - Park in lot to the right. You should see the large red "MATSG-22" sign. (Base Map included in Appendix C)		

Public Scales

CC Weighing Co. Public Scale 361-289-0721 Open M-F(0700-2200) S-S(0700-1900)	City of Corpus Christi Elliott Landfill 361-826-1631 Open Mon-Sat 0800-1700	Corpus Christi Truck Stop 361-883-0802 Open 7 days/24 hrs
From NAS Corpus Christi Main Gate: -S.P.I.D. Northbound to I-37 Northbound -Take Corn Products Road (Exit 5), turn left Address: 709 Corn Products Road, Corpus Christi, TX	From NAS Corpus Christi Main Gate: -S.P.I.D. Northbound to Ayers St. Exit -Turn left on Ayers Address: 7001 Ayers St., Corpus Christi, TX	From NAS Corpus Christi Main Gate: -S.P.I.D. Northbound to I-37 Southbound -Merge onto I-37 S (toward Bayfront/Shoreline Blvd) -Take exit 3A and stay on frontage road to Navigation Blvd -Turn left on N. Navigation Blvd Address: 1302 N. Navigation Blvd, Corpus Christi, TX

Notes: Personal Property Business Rules require you to obtain your EMPTY weight at origin, and your FULL weight at destination. Be sure to keep copies of your weigh tickets. For more info, contact the Personal Property Office at 361-961-3727.

Housing Information

When planning your move to Corpus Christi, we strongly suggest contacting the Navy Family Housing Office for more information. The earlier you contact them the better, so that you can consider your options and get the ball rolling before you have your official orders. When looking at the housing options below, consider the variables such as neighborhood safety, commute to base, and proximity to other students. You will soon learn that communication and study groups with other students are very important to your success in flight school. For this reason, living with a roommate or at least in an area with other students is a good idea.

Option 1: Living on-base is highly encouraged. For cost, commute, and safety reasons you may find this a very good fit. While priority for housing goes to families with dependents, it may surprise you to know that single flight students are currently eligible for on-base housing at NASCC.

Option 2: Padre Island- Many students choose this location because it is within a 15-minute commute from base while being away from the traffic and noise of South Padre Island Drive. It is also close to the beach and other students, but farther from grocery stores and services.

Option 3: Flour Bluff and eastern Corpus Christi- The housing office is also a good starting point if you are considering living off-base. There are many apartment complexes and houses for rent along South Padre Island Drive, Saratoga Blvd, Yorktown Blvd, and Ocean Drive. Some students live in the Ennis Joslin area, in the vicinity of Texas A&M University of Corpus Christi. While this is a safe area, we have heard complaints that the noise of college students is not conducive to the necessary studying and sleeping demanded while in flight school. It is not recommended to live in the north-western part of town, downtown, or in the vicinity of Crosstown Expressway (TX-286). Never rent a residence sight-unseen. Take a second look at anything with a lower-than-expected price, as you may find out that you have landed in a very unsavory part of town. Talk to students ahead of you, run by the housing office, and take a good look in person before selecting a residence.

The Navy Housing Referral counselor can also provide tenant/landlord mediation. If you have complaints about your landlord or questions about your lease, use this resource. A map of the following zip codes (recommended by the housing office) is included in Appendix D:

78419: Government buildings on base NAS Corpus Christi.

78418: This includes Padre Island, about a 15-min drive from base. It also encompasses Flour Bluff. The area directly outside the gate is not recommended, but further south in the Waldron Field area is fine. On-base housing also uses this zip code.

78413/78414: The southern portions of these zip codes are areas of better neighborhoods with newer housing, still within a short drive of base.

Housing Points of Contact:

Navy Family Housing Office, NAS Corpus Christi

Located at the Housing Welcome Center, Bldg 3600 at Dimmit and E Streets

361-961-3336

Hours: Monday-Friday, 0730-1600

Automated Housing Referral Network

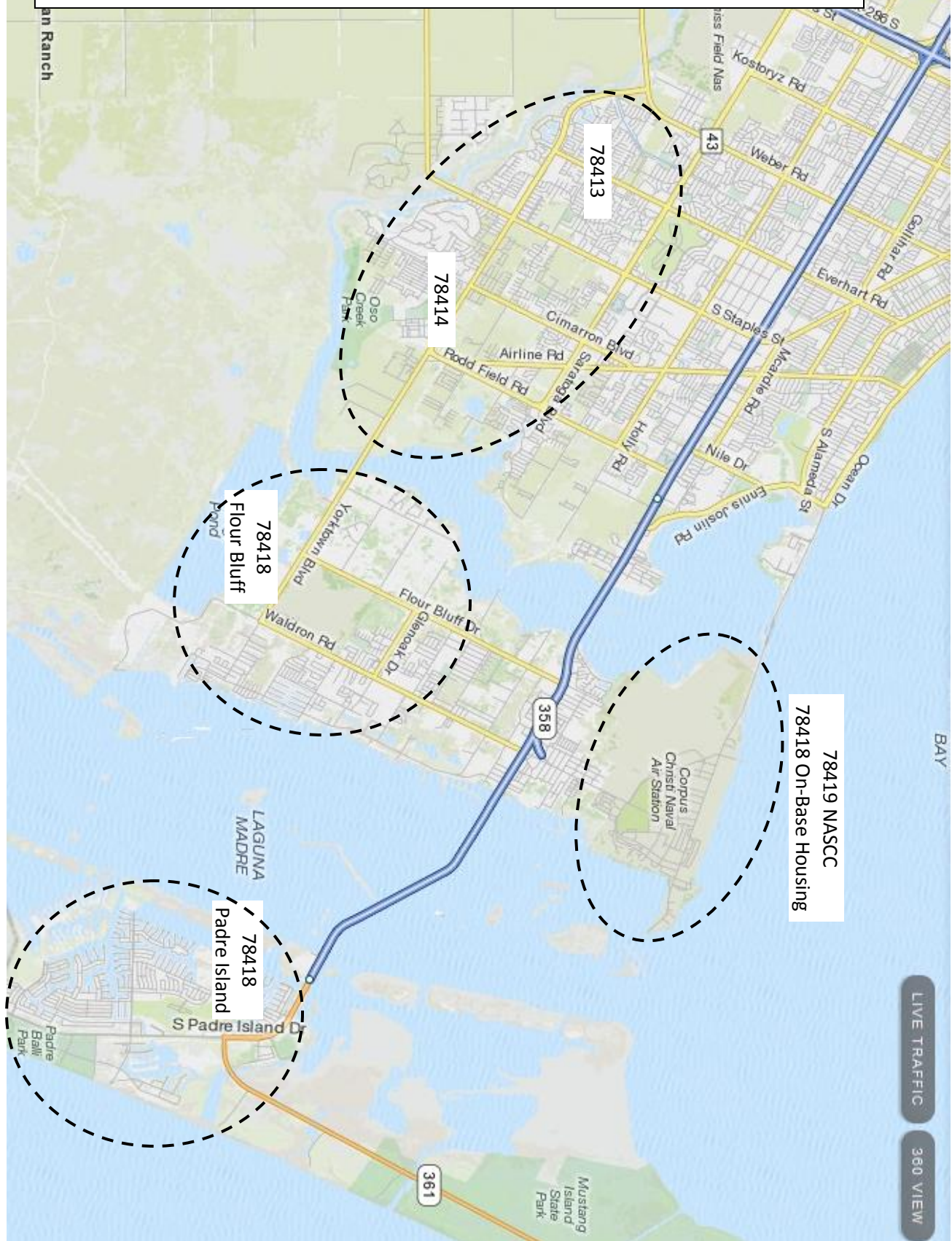
The AHRN website is used by individual landlords, property management offices, and realtors to list available rental properties. Military members can register for access to the site at www.AHRN.com.

APPENDIX A: IMPORTANT PHONE NUMBERS

MATSG-22 XO*	361-438-7845
MATSG-22 Group Duty Officer*	361-961-0065
MATSG-22 Student Pool Office	361-961-0010
MATSG-22 Admin	361-961-3484
MATSG-22 Safety Officer*	806-441-7469
MATSG-22 Training	361-961-1121
Flight Medicine Clinic	361-961-3410
Dental Clinic	361-961-3838
Housing Office	361-961-3336
BOQ	361-961-2380
Navy Lodge	361-939-6630
TMO (Personal Property)	361-961-3727
Base Police	361-961-2375
Chaplain	361-961-3751

*Notify in case of incident or emergency

APPENDIX D: MAP OF SUGGESTED LIVING AREAS IN CORPUS CHRISTI



APPENDIX E: ANNUAL TRAINING REQUIREMENTS SHEET

Rank Name (Last, F. M.)/SSN last 4 _____

After reading each section, sign and date each individually.

Equal Opportunity _____ Date _____

Hazing _____ Date _____

Heat Injury Prevention _____ Date _____

Operational Security _____ Date _____

Sexual Assault Awareness/Prevention _____ Date _____

Sexual Harassment _____ Date _____

Complete online training at Marine Net. When finished, go to transcripts view and print page showing all course completion dates (be sure they are all the current calendar year). Make two copies of this page and your transcript. Turn one copy in to the training chief, one to the Pool office, and keep a copy.

To access training modules:

- Log onto Marine Net at <http://www.marinenet.usmc.mil>
- On right side under “Links” click on “Annual Training Requirements”
- Required courses to be completed are:
 1. Driver Awareness (under 26 years of age only)
 2. Joint Anti-Terrorism Level 1
 3. Semper Fit: Sexual Health
 4. Operational Risk Management
 5. Information Awareness
 6. Code of Conduct
 7. Sexual Assault Prevention
 8. Semper Fit: Suicide Awareness
 9. Semper Fit: Alcohol/Substance Abuse
 10. Semper Fit: Tobacco Cessation/Prevention
 11. Semper Fit: Fitness
 12. Semper Fit: Injury Prevention
 13. Semper Fit: Nutrition
 14. Semper Fit: Hypertension/Cholesterol
 15. Personally Identifiable Information
 16. Combating Trafficking in Persons